

## TPBC-Rev John Cheong Bursary Fund (TPBC-RJCBF) FAQs on Application & Operational Details – updated 26 Nov 2013

1. Who can be a TPBC or LCC Sponsor?

Any TPBC or LCC member can be a Sponsor.

2. What is the role of the Sponsor?

The role of the Sponsor includes the following:

- a) To identify suitable students who satisfy the stated criteria and would benefit from the Bursary.
- b) To explain to the applicant and his family the eligibility criteria of applicants and the selection process
- c) To help eligible students through the application process.

3. Who can be a TPBC or LCC Befriender?

Any TPBC or LCC member (including the Mentor) can be a befriender.

4. What is the role of the Befriender?

The role of the Befriender includes the following:

- a) To represent TPBC or LCC in interacting with the successful applicant and his/her family members throughout the duration of the Bursary.
- b) To visit the applicant and his family to disburse the installments of the bursary.
- c) To identify and assist as much as possible in meeting needs of the applicant and his/her family, or refer these needs to the TPBC or LCC Office.
- d) To bring to the attention of the TPBC or LCC Office and TPBC-RJCBF Award Committee any other problems related to studies, family or financial situation being faced by the student under his/her care.

5. How does a current recipient of the Bursary continue to be a recipient?

The TPBC or LCC Befriender is to go to the family of the recipient as they hand over the 3rd tranche of the 2013 Bursaries and review the family financial and other background and verify that the information previously submitted is still current or update as necessary. The recipient & guardian will then sign a form indicating the information has been updated and that the recipient is applying for a continuing bursary. The form will also be signed the Befriender in recommending whether a continuing bursary is supported or not supported.